



Nursery Registration Form for 3 & 4 year olds

Name of child:		Date of birth:	
Address:			
Postcode:		Male / Female	
Full names of parents/carers:		Tel No:	
Email address:			
Address if different from child's:			
Other children in the family:	(Names & ages)		

FUNDED SESSIONS - All children are entitled to 15 hours FREE Early Years Education from the term after their 3rd birthday (5 funded sessions). Some families are eligible for 30 hours (10 funded sessions), please go to www.childcarechoices.gov.uk for information. **Please put a cross for the funded sessions you require:**

Funded Sessions	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 8.45 - 11.45					
Afternoon 12.30 - 3.30					

PAYABLE SESSIONS - These sessions can be used in addition to the above funded sessions or, if spaces are available, as a payable place during the term before funding is available. **Please put a cross for the payable sessions you require below:**

Payable Sessions	Cost per Session	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast 8.00 - 8.45	£4.70					
Morning 8.45 - 11.45	£16.50					
Lunch * 11.45 - 12.30	£4.13					
Afternoon 12.30 - 3.30	£16.50					

* Please note, children need to bring a packed lunch with them if staying for a lunch session.
 All places are subject to availability.

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Does your child have any difficulties with hearing, vision, speech, allergies, asthma, epilepsy, physical difficulties or any other medical problem?	
Is your child known to other professionals?	Including CDC (Child Development Centre), SaLT (Speech and Language Therapist), Paediatrician: please provide details
Has your child had an initial assessment by the Early Years Support Team? If yes, please provide further details.	
Are there any home or family circumstances you wish to let us know about?	
<p>IMPORTANT NOTES:</p> <ul style="list-style-type: none"> ● <i>Please bring your child's Birth Certificate with you when returning this form.</i> ● <i>Places are allocated in accordance with our Admissions Policy, a copy of which can be viewed on our website.</i> ● <i>Please let us know if any of the information you have supplied changes.</i> ● <i>I understand that these sessions are subject to availability.</i> ● <i>I understand the cost of each session and that fees are payable one month in advance as per the Early Years Unfunded Fees Payment Terms.</i> ● <i>I understand the fees will still be payable whether or not my child attends and that no refund of fees will be given for periods where my child's care place is unfulfilled due to illness or holiday.</i> ● <i>Requests for changes to sessions will need to be made for the next admissions round.</i> ● <i>If you cancel your unfunded sessions before the end of the Term you will still need to pay to the end of Term.</i> ● <i>I understand that I need to await confirmation before my child starts the requested sessions.</i> 	
Signature:	
Name of parent/carer:	
Date:	
Received by The Lawns:	
Date:	

FOR OFFICE USE ONLY	Date	Initials
Birth Certificate seen		
Telephone call to parent to check and confirm place (KS)		
Wraparound spreadsheets updated (KS)		
Nursery lists updated (KS)		
Added to waiting list (KS)		